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| WI-CP009 Update LM PCW Spreadsheet |
| **Process Description:**  **What you will need:**   * **Current month PCW Spreadsheet from Lockheed** * **Updated Log Analysis Spreadsheet** |

| **Update LM PCW Spreadsheet Processing Steps** | | **Comments, Warnings and Errors, and Screen Captures** |
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|  | 1. Create a temporary spreadsheet of PCW totals from the Log Analysis Spreadsheet  * In Log Analysis Spreadsheet, filter on just PCWs. To do this, turn filters on and click the filter drop down for PCW. Uncheck all the values that are associated with a total line leaving only PCWs and mods checked. * Copy all the rows into the copy buffer * Open a blank spreadsheet and do a Paste Special Values * Remove all columns except PCW, Contract Mod, AUW Cost, AUW Fee, Distributed Budget, Total Negotiated Cost, Negotiated Fee * Sort the data by PCW * For PCWs that have multiple revisions, update to be just the latest revision so that when subtotals are added, the multiple revisions will be summed together * Add subtotals by PCW |  |
|  | 1. Update the MMC Cost, MMC Fee and MMC Baseline/Processed amounts in the PCW spreadsheet with the values from your temporary spreadsheet  * MMC Cost and MMC Fee values will be the AUW Cost and AUW Fee values from the temporary spreadsheet if not yet negotiated, or the Negotiated Cost and Negotiated Fee values if negotiated * The MMC Baseline/Processed value is the Distributed Budget value from the temporary spreadsheet |  |